

## Nurse Consultant

- one temporary (up to 12 months)

Do you want to play a key role in shaping the direction of immunization policy and programs in Ontario? Apply your knowledge of public health combined with your nursing expertise to this opportunity with the **Public Health Division, Ministry of Health and Long-Term Care** to provide consultative advice on vaccine preventable disease and immunization.

### **In this role, you will:**

- provide specialized public health subject matter expertise
- develop operational policies, protocols, guidelines and best practice documents
- develop and implement program related training and educational opportunities
- participate in inter-ministerial and inter-governmental committees and task forces
- prepare briefing notes, presentation materials and position papers for senior management
- provide interpretation and application of legislation, regulations and public health standards impacting public health

**Location: 1075 Bay Street, Toronto, Ontario**

### **What we are looking for:**

#### Mandatory Requirements:

- you are a registered nurse with the College of Nurses of Ontario
- you have a baccalaureate degree in nursing from an accredited university

#### Public Health Knowledge:

- you have knowledge of public health with specialized understanding of vaccine preventable disease and immunization
- you know and can interpret the Ontario Public Health Standards, protocols, regulations and legislative authorities (e.g. *Health Protection and Promotion Act*)
- you can provide subject matter expertise and specialized consultative advice in the area of vaccine preventable disease and immunization policy and programs to Public Health Units and key stakeholders

#### Policy Development and Project Management Skills:

- you have experience analyzing and interpreting literature on current and emerging public health trends
- you can provide continuous assessment and advice related to public health risks to Ontarians
- you can identify existing and emerging health hazards and assess the scope, scale and probabilities of impact they present to Ontarians
- you can lead the development of public health protocols and operational policies, guidelines and best practice documents
- you are able to acquire knowledge of cabinet submission and results based planning processes and prepare other public health project documents

#### Issues Management and Risk Assessment Skills:

- you have experience developing risk management strategies and making recommendations to support evidence-based decision making and develop strategies to manage risk
- you can develop and present issue notes, briefing notes, presentation materials, letters, speeches and position papers for senior management

**Communication and Presentation Skills:**

- you can respond to inquiries, complaints and requests as well as provide advisory services in interpreting and applying legislation, regulations, public health standards, protocols and operational procedures that impact public health
- you can provide advice on risk and prevention issues and strategies to government bodies and stakeholders groups
- you can prepare and present reports, analyses, summaries and correspondence
- you have experience preparing educational materials and conducting training presentations

**Stakeholder Relationship Management, Customer Service and Teamwork Skills:**

- you can participate in inter-ministerial and inter-governmental committees and task forces
- you can maintain ongoing liaison with colleagues, other ministries, Public Health Ontario, professional associations and federal and provincial counterparts
- you can manage and support relationships with the public health units and health care providers
- you can participate and collaborate as a member of committees and task forces
- you have experience addressing underlying customer needs and issues
- you have experience leading and participating on projects

**Salary range:** \$82,745.00 – \$101,675.00 per annum

Please apply online, only, at [www.ontario.ca/careers](http://www.ontario.ca/careers), quoting **Job ID 40231**, by **January 12, 2012**. *Faxes are not being accepted at this time. If you need employment accommodation, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.*

*The Ontario Public Service is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code.*

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